

Stan Sperlak Pastel Workshop Registration Form (Page 1 of 3)

Please print and send this along with your payments/or edit as needed.

NAME: _____

EMAIL: _____

PHONE NUMBERS: _____ Home

_____ Cell

ADDRESS: _____

CLASS NAME/ DATES: _____ FEE \$ _____

Recent workshops you have taken with Stan or elsewhere, or any other instructors you have worked with over the past three years _____

DEPOSIT: \$ _____/_____ Date Paid **(MUST COME WITH REGISTRATION)**

BALANCE: \$ _____/_____ Fill in this on Date Paid **(MUST COME 60 DAYS PRIOR TO)**

You may also register by email with the same info VISA/MC/Discover and American Express accepted by Stan Sperlak You may call this info to 609-463-4805 or:

Card# _____ Exp _____ 3 digit security code _____
4 digit for Amex _____

We accept PAYPAL sperlakpastelworkshops@gmail.com

SEND ALL CHECK PAYMENTS AND **MAKE PAYABLE** TO: Stan Sperlak

Stan Sperlak, 521 Route 47 North, Cape May Court House, NJ 08210

Payment and Cancellation Policy

For independently sponsored workshops (noted on website) please contact the individual workshop coordinators for specifics and registration and policies on all workshops as listed. I can answer questions, but they will send and register all information and as independent organizations, are liable for all information.

PAGE 2 OF 3

To reserve a spot in a workshop your payment by either check or credit card must be received by Stan Sperlak in a timely fashion. All registrations are taken on a first-come, first-served basis. The classes are well attended, so we recommend you apply early since many classes are filled early. The **registration deadline for each workshop is one month** before the workshops begins. Space may be available up to the day of the workshop, feel free to call. Wait lists are kept and people do get in.

Fees

Fees are noted in each workshop description. The fee includes: workshop instruction and if noted, an orientation get together. It does not any include workshop supplies, lodging, food, airfare, or any other expenses. Models are occasionally available and are included.

Deposit (VERY IMPORTANT) We accept PAYPAL sperlakpastelworkshops@gmail.com

Payment in full is required for all one-day workshops **(60 days prior)**.

A minimum \$150.00 deposit is required to hold your place in any multiple day workshop, and must be submitted at the time of registration. Registration is guaranteed when the proper deposits have been made. If a class is full when your registration is received, you will be contacted immediately to see if you are willing to be placed on a waiting list.

Balance

The balance of the tuition is due no later than 60-days before the beginning of the workshop. Failure to pay your balance on time could result in you losing part of your deposit and being replaced by someone on the waiting list. If you paid your deposit with a credit card, we will automatically debit that card again 60-days before the workshop for the balance unless you notify us otherwise. We will not contact you about this unless the charge does not go through.

Cancellation and Refund Policy

Tuition is refundable less a \$50.00 administrative fee will be retained for any and all cancellations. There is considerable work involved in registering and accounting and corresponding with folks to make this charge valid. Often other people are turned down because the class is full and it is a loss when the space cannot be filled. For cancellations less than 60 days before the workshop begins, tuition is non-refundable, unless a waiting list participant takes your place. No refunds will be given for no-shows or withdrawals after a workshop has begun regardless of the reason. In the rare case a workshop is cancelled due to the illness of instructor or due to insufficient enrollment, students will receive a full refund. We recommend you purchase refundable airline tickets or purchase travel insurance to cover the cost in case your workshop is cancelled. Deposits or payments to future workshops for no-shows or late cancellations are at the discretion of Stan Sperlak.

Signed _____ Date _____

Please make a copy for your records.

Please Read and Sign this Agreement/Hold Harmless

Your participation in Stan Sperlak's Workshop is appreciated, and we will work hard to insure a great experience, however there are always situations beyond our control and each student needs to be responsible for their actions and precautions when working with art supplies, working outdoors and traveling. Stan Sperlak and sponsoring workshop entities have taken much care in providing suitable places to paint and study and be safe from adverse conditions.

Some of these things, but not limited to, are the presence of insects and wildlife, natural flora and weather. When we hike and choose locations, be careful of natural uneven ground, holes and things you may trip on. Do not climb stairs if you cannot. Remember sometimes we are at places like a rustic camp and many things are temporary in nature. Also, be aware your equipment at all times, as we cannot be responsible for loss.

Use sunscreen, drink plenty of water, use insect repellent, stay out of high grass, don't put your bags in high grass, brushy areas (poison ivy etc), sit occasionally. Dress accordingly and remember there are tidal waters in many places, and rivers in others. Please shower or scrub daily and before eating to keep pastel dust and other ointments out of your food.

Therefore, by signing this, I, the undersigned agree to release from responsibility and hold harmless Stan Sperlak, Crow Creek Farm, Goshen School of Art and any hosting facility and all of their employees and collective heirs for any losses, delays, damage or injury I may incur or sustain as a result of accident or negligence beyond their control and I accept full responsibility for all the risk inherent in attending an outdoor/indoor painting workshop and any form of travel. I also allow the use of my likeness in any workshop related publicity photos.

By

Name _____ Sign _____ Date _____

Thank you for choosing to study with us!

Stan Sperlak

- Upon registration you will be sent a confirmation with directions, supply list, lodging and area notes as applicable.
- About 60 days prior to the workshop an email will be sent reminding you of the workshop and that any charges will be made on credit cards and that final balance are due. About 5-7 days before a workshop a final email will come with any changes and exact times of meetings. An itinerary may be included here, but our painting plans change based on the weather so please be flexible.